

# SADBERGE PARISH COUNCIL

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## Minutes of the meeting held at 7 p.m. on Tuesday 7<sup>th</sup> November 2017

**Present:** Councillors Tate, Heath, Heywood, Lazenby and Schott.

**In attendance:** Councillor Brian Jones  
Alastair Mackenzie – Clerk      David Elmer – Bonfire Night Organiser

### 1. Apologies

Apologies were accepted from Councillors Best and Smith, and the reasons for their absence were approved.

### 2. Declarations of interest in items on the agenda

The Clerk declared an interest in item 7 – Parking in Sadberge and item 9 – Paving around the oak tree in the centre of the village.

### 3. Minutes of the last meeting

The minutes of the meeting on 10-Oct-2017 were agreed to be a true record of the meeting.

### 4. Matters arising from previous meetings

- 4.1 The Clerk has still to inform Darlington Borough Council about the obscured 30 mph sign on Stockton Road.      **ACTION:** A Mackenzie  
The Clerk has still to ask Darlington Borough Council to cut the hedge along the northern edge of Town Farm Field.      **ACTION:** A Mackenzie
- 4.2 To meet the Charity Commission's requirements regarding "non primary purpose trading", the Sadberge Village Hall CIO is proposing to set up a wholly-owned trading subsidiary. This will only work if the lease agreement allows the CIO to sub-let the village hall to the subsidiary.  
The meeting to approve the dissolution of the Sadberge Village Hall Association and the transfer of its assets to the new Sadberge Village Hall CIO will be held on Tuesday 12-Dec-2017.
- 4.3 There was no news about the issue of dogs in the children's play area.
- 4.4 The Clerk attended a seminar on the General Data Protection Regulations on Wednesday 1-Nov-2018. The introduction of the new regulations will have a significant impact on parish councils, but it is not yet clear what parish councils will need to do in order to comply with the regulations. The Clerk will monitor developments.
- 4.5 The Christmas tree for the village green will be delivered on 1-Dec-2017.
- 4.6 There were positive comments about the Sadberge Bonfire Night event on social media.

### 5. Bonfire Night event

- 5.1 It was agreed that the Bonfire Night event was absolutely tremendous.
- 5.2 Due to the lack of wind, some ash from the fireworks fell on to the spectator area. Three people had their eyes washed out by the Designated First Aider.
- 5.3 The Bonfire Night Organiser will submit an expenses claim for fire retardant jackets, safety boots and other items.      **ACTION:** D Elmer
- 5.4 The Clerk will write to Dr Wilson Taylor to thank him for providing an electricity supply when the generator broke down.      **ACTION:** A Mackenzie
- 5.5 Word of the event went out on social media, and a lot of people from outside Sadberge came to the event. The Bonfire Night Organiser advised the Parish Council that:-
  - The event cannot cope with the large numbers of people who are turning up. The event should be primarily for Sadberge residents, not the whole of Darlington.

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- There were issues with parking, including some vehicles being left in unsuitable locations in the centre of the village. The Event Management Plan assumed that most of the attendees would walk to the event from their homes in Sadberge, but that was not the case in practice. There will need to be a proper Traffic Management Plan if large numbers of people from outside Sadberge are likely to come to future events.

It was agreed to hold a special meeting of the Parish Council in January 2018 to discuss how these issues could be addressed and to decide whether and how to continue to organise Bonfire Night events.

## 6. Moor House wind farm

- 6.1 All six wind turbines have now been erected. They will be commissioned after Christmas.
- 6.2 There have been complaints to Darlington Borough Council about the lights on the turbine hubs.
- 6.3 Discussion of possible applications for grants from the Moor House Community Fund was deferred until the next meeting.

## 7. Parking in Sadberge

- 7.1 Councillor Tate had received a letter expressing concern about the car that is usually parked on Middleton Road between the bus stop and the Buck Inn. The letter suggests that school buses have problems trying to get past the car, and that this causes a build-up of traffic.

The Clerk left the meeting.

- 7.2 It was pointed out that his issue had come up before (in 2009) and Darlington Borough Council's Traffic Safety Officer had advised that the car was not causing a hazard. However, the school bus was not using the Middleton Road bus stop at that time.

- 7.3 After discussion, it was decided to take no action.

The Clerk re-joined the meeting.

## 8. Traffic calming

Discussion of this subject was deferred until the next meeting.

## 9. Paving around the oak tree in the centre of the village

The Clerk left the meeting.

- 9.1 The Parish Council considered a request from local residents to install stone facing on the brickwork on the east side of the new paved area.
- 9.2 After discussion, it was decided to leave the paved area as it is.

The Clerk re-joined the meeting.

## 10. Planning

- 10.1 The Parish Council noted that Darlington Borough Council's Planning Applications Committee had granted planning permission for the erection of 25 houses on land to the east of Middleton Road on the southern edge of Sadberge (application reference 17/00358/FUL).

Councillor Tate and the Clerk attended the Planning Applications Committee meeting and objected to the proposed development. It was felt that the Planning Officer had not been able to give an effective response to the objections and that the Planning Applications Committee members had not pursued the issues that had been raised.

It was agreed to complain to Darlington Borough Council about the way that the Planning Applications Committee had reached its decision to grant permission for the development. Councillor Tate will draft a letter and the Clerk will circulate it to the other Parish Councillors for comment.

**ACTION:** Councillor Tate / A Mackenzie

It was agreed to investigate the practicality of applying for a judicial review of the way in which the Borough Council had decided to grant planning permission for the development.

The Clerk will check the cost of obtaining legal representation for a judicial review.

**ACTION:** A Mackenzie

There will be a special meeting of the Parish Council at 7 p.m. on Tuesday 14-Nov-2017 to consider whether to apply for a judicial review.

10.2 The Parish Council noted the outcome of the following planning application:-

- Refused 17/00368/CU Change of use from agricultural land to a private dog training facility at The Willows, Hill House Lane

10.3 The Parish Council approved the following planning application without comment:-

- 17/01013/FUL Conversion of existing covered patio area into a garden room at 1 Sadberge Hall Farm

## 11. Budget for 2018-19

11.1 The Clerk presented the Parish Council's expenditure versus budget for the financial year to date and a forecast of the expenditure during the remainder of the financial year. It was agreed that the financial position is satisfactory.

11.2 After discussion, the Parish Council approved the budget for 2018-19. See Appendix 1.

11.3 The precept for 2018-19 will be £10,875. The Clerk will communicate this to Darlington Borough Council.

**ACTION:** A Mackenzie

## 12. Payments

The Clerk has not yet received the invoice for the General Data Protection Regulations training session.

## 13. Christmas tree collection scheme

It was agreed to organise a Sadberge community Christmas tree collection scheme in association with St. Teresa's Hospice and the Darlington Rotary Club. Similar to last year, the arrangements will be as follows:-

- The Parish Council will make a donation of £60 to St. Teresa's Hospice.
- The Darlington Rotary Club will collect up to 15 Christmas trees from the collection point just inside the Town Farm Field entrance on Saturday 6-Jan-2018.
- If there are more than 15 Christmas trees left at the collection point then the Parish Council can either (a) ask the Rotary Club to remove them in return for an additional donation of £4 per tree or (b) make other arrangements to remove them.

## 14. Agenda items for the next meeting

The following agenda items were proposed for the next meeting:-

- Blocked drain on Middleton Road near The Rectory.

## 15. Date of the next meeting

15.1 There will be a special meeting of Sadberge Parish Council in Sadberge Village Hall at 7 p.m. on Tuesday 14-Nov-2017.

15.2 The next regular meeting of Sadberge Parish Council will be held in Sadberge Village Hall at 7 p.m. on Tuesday 5-Dec-2017.

**Alastair Mackenzie**  
Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7<sup>th</sup> NOVEMBER 2017.

I hereby certify that these minutes are a true record of the meeting.

Signed: Councillor L Tate \_\_\_\_\_

Date \_\_\_\_\_

## SADBERGE PARISH COUNCIL

**BUDGET FOR THE PERIOD 1-APR-2018 to 31-MAR-2019****SOURCES OF FUNDS**

	£	£	<u>Notes</u>
Balance brought forward		11,171	
Income			
Precept	10,875		
Donations	0		
Interest on bank accounts	0		
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Total income		10,875	
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Total funds available		22,046	

**USES OF FUNDS**

	£	£	<u>Notes</u>
Expenditure			
Clerk's salary	1,200		
Contribution towards the cost of keeping St. Andrew's churchyard tidy	500		
Insurance premium	300		
Audit fee	100		
Subscriptions	120		Cleveland Local Councils Association
Meeting room hire	250		
Contribution towards DAPC costs	25		
Maintenance and repairs	1,000		
Northumbria in Bloom	0		
Christmas tree	220		
Village Festival	0		
Bonfire Night event	1,500		
Support for Sadberge Village Hall	0		
Training	50		
Newsletters	120		
Miscellaneous	0		
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Total expenditure		5,385	
Contingency / Balance carried forward		16,661	

**This budget was approved by Sadberge Parish Council on 7<sup>th</sup> November 2017.**