

SADBERGE PARISH COUNCIL

Minutes of the meeting held at 6:30 p.m. on Tuesday 3rd February 2015 in Sadberge Village Hall

Present: Councillors Tate, Best, Heath, Heywood, Schott and Vickers

In attendance: Councillor Brian Jones Alastair Mackenzie – Clerk

1. Apologies

Apologies were accepted from Councillor Glew, and the reason for his absence was approved.

2. Declarations of interest in items on the agenda

There were no declarations of interest.

3. Minutes of the last meeting

The minutes of the meeting on 13-Jan-2015 were agreed to be a true record of the meeting.

4. Matters arising from previous meetings

- 4.1 Councillor Best had phoned Phil Haynes about the self-seeded trees between Town Farm Field and Hampass. Phil Haynes said he would come out to look at the trees, but has not been back in touch with Councillor Best.
- 4.2 There have been two more planning applications for large housing developments in and around Middleton St. George. One is for 69 houses and the other is for 200 houses. Councillor Doris Jones has written to the Secretary of State for Communities and Local Government, Eric Pickles, asking him to intervene.
- 4.3 The vehicle-activated speed sign is currently on Darlington Road.
The sign needs to be put higher up the pole when it is above a pavement.
ACTION: A Mackenzie
- 4.4 Padlocks have been fitted to the removable posts at the entrances to Hampass and Town Farm Field. The Clerk will obtain a key for the padlocks. **ACTION:** A Mackenzie
- 4.5 The NE Ambulance Service has still to provide the information needed to support the application for subsidised public access defibrillators.

5. Bonfire Night fireworks display

- 5.1 The Clerk reported that adding a Bonfire Night event – including a bonfire and a fireworks display – to the Parish Council's insurance would cost £206.70.
- 5.2 After discussion, it was agreed in principle to run the Bonfire Night as a Parish Council event provided that the Friends of Sadberge Festival agree to cover the costs other than the insurance premium. The arrangements will be as follows:-
 - The Bonfire Night event will be organised in the same way as the Sadberge Summer Festival. The Parish Council will appoint an officer – the Bonfire Night Organiser – who will have delegated authority to organise the Bonfire Night event on behalf of the Parish Council.
 - The Bonfire Night Organiser will be responsible for obtaining approval from the Public Events Safety Advisory Group (PESAG), for ensuring that the person in charge of setting off the fireworks has had the appropriate training and generally running the event safely.
 - The Parish Council will pay for the public liability insurance for the event. All other costs of running the event will be covered by a donation from the Friends of Sadberge Festival.
- 5.3 The Clerk will check whether the Friends of Sadberge Festival are willing to support the Bonfire Night event as described above. **ACTION:** A Mackenzie

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6. Sadberge Neighbourhood Development Plan

Further to the discussion at the meeting on 13-Jan-2015, it was decided not to proceed any further with the Sadberge Neighbourhood Plan.

7. Planning

7.1 Darlington Borough Council failed to consult Sadberge Parish Council about planning application 14/01155/FUL which was for conversion of existing farmhouse and adjacent outhouses into a dwelling with a single storey link block and covered walkways at Street House Farm. The Clerk will contact Darlington Borough Council's Development Manager, Roy Merrett, saying that the Parish Council accepts that this was a genuine mistake on the part of Darlington Borough Council but asking him to take steps to ensure that this does not happen again.

ACTION: A Mackenzie

7.2 The Parish Council decided to object to planning application 14/01196/FUL, which is a revised application for demolition of existing farm buildings and scaffolding depot and erection of four houses on land south of Lea Close, for the following reasons:-

- The proposed development is outside the Sadberge limits to development, and development should not be permitted in this location.
- The application site is not in a sustainable location. Occupiers of the proposed houses would be reliant on the use of private cars.

8. Footpath beside Middleton Road between Sadberge Village and the A66 underpass

The footpath between the village and the A66 underpass is in a terrible condition. Darlington Borough Council made a half-hearted attempt to repair it about a year ago, but it is now in a dangerous condition and is in urgent need of attention. The Clerk will write to Darlington Borough Council's Assistant Director for Highways, Dave Winstanley, asking him to arrange the necessary repairs.

ACTION: A Mackenzie

9. Electronic delivery of Parish Council agendas

9.1 The Parish Council noted that the Government has made an Order allowing summons to parish council meetings to be delivered by email where parish councillors have given their agreement.

9.2 The Clerk will bring paper copies of agendas to meetings for those Parish Councillors who have agreed to receive agendas via email.

ACTION: A Mackenzie

10. Risk assessment

10.1 The Parish Council reviewed its risk assessment. The following amendments were agreed:-

- A new item referring to the separate risk assessment for the vehicle activated speed sign.
- If and when appropriate, a new item about the Bonfire Night event, modelled on the item for the Sadberge Summer Festival.

10.2 With these amendments, it was agreed that the risk assessment is satisfactory.

11. System of internal control

11.1 The Parish Council reviewed its system of internal control, including the measures designed to prevent fraud.

11.2 It was agreed that the system of internal control is appropriate.

12. Cleveland Local Councils Association (CLCA)

12.1 The Parish Council noted that the next CLCA meeting will be held in Saltburn Leisure Centre on the evening of Monday 23-Feb-2015.

12.2 The Clerk will contact the CLCA to point out that it is difficult for representatives of Darlington parish councils to attend meetings held at the eastern edge of Cleveland.

ACTION: A Mackenzie

13. North Villages PACT

13.1 To the PACT meeting held in Bishopton Village Hall on Wednesday 14-Jan-2015 was poorly attended.

13.2 The PACT priorities are (i) speeding in Great Stainton and (ii) large vehicles attempting to cross Bishopton Mill Bridge.

13.3 The next PACT meeting will be held in Brafferton Village Hall at 6:30 p.m. on Wednesday 25-Feb-2015.

14. Agenda items for the next meeting

The following agenda item was proposed for the next meeting:-

- Maintenance of the railings around the main part of the village green.
- Parking near the Tuns at Sadberge.
- The one-way arrangements around the triangle of village green in the centre of Sadberge.

15. Date of the next meeting

The next meeting of Sadberge Parish Council will be held at 6:30 p.m. on Tuesday 3-Mar-2015.

Alastair Mackenzie
Clerk to Sadberge Parish Council

APPROVAL OF THE MINUTES OF THE MEETING HELD ON 3rd FEBRUARY 2015.

I hereby certify that these minutes are a true record of the meeting.

Signed: Councillor L Tate _____ Date _____