

SADBERGE PARISH COUNCIL

Notice is hereby given that the Annual Meeting of Sadberge Parish Council will take place at approximately 7 p.m. on Tuesday 9th May 2017 in Sadberge Village Hall for the purpose of transacting the business listed in the agenda below.

The Annual Meeting of Sadberge Parish Council forms part of the "Parish Council AGM", which includes the **Parish Meeting** and the **Annual Meeting of the Parish Council**.

The Parish Meeting will start at 6 p.m., and the Annual Meeting of the Parish Council will follow shortly after the conclusion of the Parish Meeting.

AGENDA

1. Election of Chair and Vice-Chair
 - 1.1 To elect a Chair for the forthcoming year.
 - 1.2 To elect a Vice-Chair for the forthcoming year.
 - 1.3 Chair and Vice-Chair's Declarations of Acceptance of Office.
2. Apologies for absence
3. Declarations of interest in items on the agenda
4. Minutes of previous meetings
 - 4.1 To approve the minutes of the meeting held on 4th April 2017.
 - 4.2 To approve the minutes of the meeting held on 21st April 2017.
5. Sadberge Parish Meeting

To note the discussions on the following subjects during the Parish Meeting and to agree any relevant actions.

 - 5.1 Potential development in and near Sadberge.
 - 5.2 Wind farms near Sadberge.
 - 5.3 Community events, including the Bonfire Night event.
 - 5.4 Bus service.
6. Matters arising from previous meetings
 - 6.1 Bus shelter on Middleton Road.
 - 6.2 Sadberge history trail.
 - 6.3 Darlington Local Plan.
 - 6.4 Churchyard wall.
 - 6.5 Road sweeping in Sadberge.
 - 6.6 Dog dirt stencils for pavements.
 - 6.7 Caravan adjacent to Hill House Lane.
 - 6.8 Village Hall lease.
 - 6.9 Farm Watch meeting on Thursday 6-Apr-2017.
 - 6.10 Social media.
7. Hampass – Lease, self-seeded trees and polytunnel
 - To receive an update from the Clerk and to agree any relevant actions.
8. Grass cutting
 - To consider the issue of grass cutting in Sadberge and to agree any relevant actions.

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9. Village of the Year competition
 - To consider whether to enter Sadberge for the Village of the Year competition being organised by Channel 4, and to agree any relevant actions.
10. Community composting facility
 - To consider a proposal to repair and improve the community composting facility.
11. Seat around the oak tree in the centre of the village
 - To consider options for replacing the seat around the oak tree in the centre of the village, and to agree any relevant actions.
12. Collaboration between village organisations
 - To consider ways of improving the co-operation between village organisations such as the Parish Council, the Sadberge Village Hall Association and the Friends of Sadberge Festival, and to agree any relevant actions.
13. Fly tipping
 - To consider the issue of fly tipping in and near Sadberge and to agree any relevant actions.
14. Accounts and Annual Report for 2015-16
 - 14.1 To approve the updated Register of Assets.
 - 14.2 To consider the Internal Auditor's report for the year ended 31-Mar-2017.
 - 14.3 To approve the accounts for the year ended 31-Mar-2017.
 - 14.4 To approve the Annual Governance Statements in Section 1 of the Annual Report for the year ended 31-Mar-2017.
 - 14.5 To approve the Accounting Statements in Section 2 of the Annual Report for the year ended 31-Mar-2017.
 - 14.6 To agree the arrangements for the making the accounting records available for inspection between 16-Jun-2017 and 27-Jul-2017.
 - 14.7 To agree any other relevant actions.
15. Insurance
 - To note the receipt of a refund of the additional insurance premium for the 2016 Bonfire Night event.
 - To agree the arrangements for renewing the Parish Council's insurance for the period from 1-Jun-2017 to 31-May-2018 and to approve the payment of the insurance premium.
 - To agree any other relevant actions.
16. Cleveland Local Councils Association (CLCA)
 - To decide whether to continue the Parish Council's membership of the CLCA and, if so, to approve payment of the 2017-18 subscription (£116.33).
17. Payments

To approve the following payments:-

• Paint for the bus shelter on Middleton Road.	£44.78
• Paint for the dog fouling signs on pavements	£9.30
18. Correspondence

To note the following correspondence:-

 - Request for a donation to Butterwick House.
19. Agenda items for the next meeting
20. Date of the next meeting

Alastair Mackenzie
Clerk to Sadberge Parish Council

**Copies of Sadberge Parish Council
minutes and agendas are available
on the Sadberge web site at
www.sadberge.org.uk**