

# SADBERGE PARISH COUNCIL

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**Notice is hereby given that there will be a meeting of Sadberge Parish Council at 6 p.m. on Tuesday 14<sup>th</sup> July 2015 in Sadberge Village Hall for the purpose of transacting the business listed in the agenda below.**

The first part of the meeting will consist of the annual inspection tour (on foot) of Parish Council land and property. This will begin at 6 p.m. at the brick bus shelter on the village green.

The remainder of the meeting – from about 6:45 p.m. onwards – will take place in Sadberge Village Hall.

## AGENDA

1. Inspection tour of Sadberge Parish Council land and property.
2. Apologies for absence
3. Declarations of interest in items on the agenda
4. Minutes of the last meeting
  - To approve the minutes of the meeting held on 2<sup>nd</sup> June 2015.
5. Matters arising from previous meetings
  - 5.1 Trees between Town Farm Field and Hampass.
  - 5.2 Vehicle activated speed sign.
  - 5.3 Defibrillators.
  - 5.4 Bus service.
  - 5.5 Northumbria in Bloom competition.
  - 5.6 Hedge obstructing the pavement on Middleton Road.
  - 5.7 Community composting facility.
  - 5.8 Recognition of retiring parish councillors.
6. Sadberge Summer Festival
  - To receive a report on the festival that took place on Saturday 21-Jun-2015 and to agree any relevant actions.
7. Brick bus shelter
  - To consider a suggestion that the Parish Council should take over ownership of the brick bus shelter in the centre of the village and convert it into a store for festival equipment.
8. Bonfire night fireworks display
  - 8.1 To approve the remit for the Bonfire Night Organiser.
  - 8.2 To appoint a Bonfire Night Organiser.
9. Hanging baskets
  - 9.1 To consider local residents' concerns that the hanging baskets on the village green pose a safety hazard and to agree any relevant actions.
  - 9.2 To consider a request from the Garden Group for a financial contribution towards the cost of buying flowers for the hanging baskets and to approve any relevant payment.
10. Maintenance of Parish Council property
  - 10.1 To receive a report on work to repair and maintain the benches in and around Sadberge and to approve any relevant payment of expenses.
  - 10.2 To make arrangements to replace a wooden post at the edge of the village green in front of The Old Post Office.

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- 10.3 To decide what should be done to preserve and restore the notice board on the village green near the brick bus shelter.
- 10.4 To receive an update on the maintenance of the chainsaw carvings on the village green.
- 10.5 To receive a report on the work to paint the railings around the main part of the village green.
- 10.6 To receive a report on the repair of the concrete post opposite the Buck Inn.
11. Parish Council land and property
- To review the issues that arose during the inspection tour of Parish Council land and property.
  - To agree what (if anything) needs to be done to maintain Parish Council land and property in a safe and appropriate condition.
  - To agree any relevant actions.
12. Allocation of the old age pensioners' bungalows in Sadberge.
- To discuss the way in which Darlington Borough Council allocates tenants to the old age pensioners' bungalows in Sadberge, and to agree any relevant actions.
13. Accounts, Annual Report and External Audit
- 13.1 To receive a report from the Clerk about issues raised by the External Auditor.
- 13.2 To approve the revised accounts for the financial year ended 31-Mar-2015.
- 13.3 To approve the revised Annual Report for the financial year ended 31-Mar-2015.
- 13.4 To decide whether to appeal against the additional charge of £30 being imposed by the External Auditor.
14. Insurance
- 14.1 To decide whether to include the defibrillators in the Parish Council's insurance policy.
- 14.2 To agree the arrangements for renewing the insurance policy and to approve the payment of the premium.
15. Publication scheme
- To review the Parish Council's publication scheme in the light of the new transparency requirements for parish councils with an annual turnover not exceeding £25,000, and to agree any relevant actions.
16. Planning
- To note the outcome of the following planning application:-
- Granted 15/00429/FUL Erection of a first floor extension over the existing garage and conversion of the garage to a habitable room at 24 Norton Road.
17. Cleveland Local Councils Association (CLCA)
- To receive a report on the CLCA meeting held on Wednesday 8-Jul-2015 and to agree any relevant actions.
18. North Villages PACT
- To receive a report on the PACT meeting held in Sadberge Village Hall on Tuesday 16-Jun-2015 and to agree any relevant actions.
  - To note that the next PACT meeting will be held in Bishopton Village Hall at 6:30 p.m. on Tuesday 21-Jul-2015.
19. Payments
- To approve the following payments:-
- Painting the railings around the main part of the village green £318.00
  - Repairing the concrete post opposite the Buck Inn £264.00
20. Correspondence
- To note the following correspondence:-
- Letter from the Tees Valley Rural Community Council about community transport in Stockton and Darlington.

21. Agenda items for the next meeting
22. Date of the next meeting

**Alastair Mackenzie**  
**Clerk to Sadberge Parish Council**

**Copies of Sadberge Parish Council minutes and agendas are  
available on the Sadberge web site at  
[www.sadberge.org.uk](http://www.sadberge.org.uk)**

# SADBERGE PARISH COUNCIL

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**Notice is hereby given that there will be a meeting of Sadberge Parish Council at 6:30 p.m. on Tuesday 3<sup>rd</sup> June 2014 in Sadberge Village Hall for the purpose of transacting the business listed in the agenda below.**

## AGENDA

1. Inspection tour of Sadberge Parish Council land and property.
2. Apologies for absence
3. Declarations of interest in items on the agenda
4. Minutes of the last meeting
  - To approve the minutes of the meeting held on 3<sup>rd</sup> June 2014.
5. Matters arising from previous meetings
  - 5.1 Trees between Town Farm Field and Hampass.
  - 5.2 Possible parking restrictions on Darlington Road near its junction with West Row.
  - 5.3 Trees on the village green near Hill House Lane.
  - 5.4 Possible future funding for the 'Our Bus' service.
  - 5.5 Wooden bus shelter on Middleton Road.
  - 5.6 Northumbria in Bloom competition.
  - 5.7 Review of the Sadberge Parish Plan.
6. Sadberge Summer Festival
  - To receive a report on the festival that took place on Saturday 21-Jun-2014 and to agree any relevant actions.
7. Vehicle activated speed sign
  - To approve the locations for the speed sign mounting poles.
  - To approve the risk assessment and operating procedure for the deployment of a vehicle-activated speed sign in Sadberge.
  - To decide which model of vehicle activated sign to buy.
  - To agree any other relevant actions.
8. Planning
  - 14/00449/OUT Revised outline application for the erection of 6 houses at Beacon Hill Works on the south side of the A66.
  - 14/00491/FUL Erection of a sun lounge extension and construction of a detached summer house with garage at High Meadows, Middleton Road.
9. Wooden posts near the entrance to East Close
  - To consider a local resident's concerns, and to agree any relevant actions.
10. Pub advertising boards
  - To consider an issue raised by local residents, and to agree any relevant actions.
11. Parking near the entrance to Abbey Road
  - To consider the issue of parking on Abbey Road near its junction with Norton Road, and to agree any relevant actions.
12. Road resurfacing in Sadberge
  - To receive a report on the resurfacing work in East Close and Norton Crescent, and to agree any relevant actions.

13. Community composting facility
  - 13.1 To receive a report from the Clerk.
  - 13.2 To decide the arrangements for maintaining the composting facility over the summer.
  - 13.3 To agree any other relevant actions.
14. Internal audit
  - 14.1 To receive the Internal Auditor's report on the ended 31-Mar-2014.
  - 14.2 To agree any relevant actions.
15. Parish Council land and property
  - To review the issues that arose during the inspection tour of Parish Council land and property.
  - To agree what (if anything) needs to be done to maintain Parish Council land and property in a safe and appropriate condition.
  - To agree any relevant actions.
16. North Villages PACT
  - To receive a report on the PACT meeting held in Sadberge Village Hall on Thursday 19-Jun-2014 and to agree any relevant actions.
17. Payments

To approve the following payments:-

• Cleveland Local Council Association (CLCA) membership fee.	£109.13
• Drumming workshops for the Sadberge Summer Festival	£200.00
• Bouncy castle and bungee run for the Sadberge Summer Festival	£210.00
• Paint for the wooden bus shelter on Middleton Road	£61.57
18. Correspondence

To note the following correspondence:-

  - Campaign to Protect Rural England NE newsletter.
  - Growing Older in Darlington (GOLD) newsletter.
19. Agenda items for the next meeting
20. Date of the next meeting

**Alastair Mackenzie**  
**Clerk to Sadberge Parish Council**

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