

Sadberge Village Hall Trading Ltd.

JOB VACANCIES

Sadberge Village Hall Trading Ltd. has vacancies in its Coffee Shop team and invites applications for the roles of **Coffee Shop Team Leader** and **Coffee Shop Team Member**.

The team member job involves manning the Village Hall Coffee Shop on one or two mornings per week. Tasks include setting up the Coffee Shop displays, preparing food and drinks, serving customers and taking payments, monitoring the kitchen equipment, washing dishes and kitchen utensils, and cleaning and tidying the kitchen and the Coffee Lounge.

The team leader job involves manning the Coffee Shop, plus co-ordinating shift rotas, ordering supplies, managing stock levels, keeping appropriate records, monitoring the performance of the Coffee Shop and identifying opportunities to improve its performance.

Sadberge Village Hall staff are paid an hourly rate, and are entitled to six weeks paid leave each year.

For more information, or to apply for the job, please contact Chris Smith (07817-801655 or smith.chris.home@gmail.com).

The deadline for applications is 5 p.m. on Friday 26th April 2019.

Sadberge Village Hall Trading Ltd. would also be interested in hearing from anyone willing to do occasional shifts in the Coffee Shop on a voluntary or paid basis to cover for staff holidays or sickness. Contact Chris Smith.